# Proceedings of the EXECUTIVE MEETING of IQAC held on 05/04/2021 Venue: IQAC, Meeting Room, Sipajhar College Time: 1:00 PM

## Agenda:

- 1. Confirmation of the proceedings of the last IQAC meeting held on 30/01/2021.
- 2. Discussion regarding new NAAC guidelines.
- 3. Formation of Criteria wise groups for submission of AQAR 2020 2021.
- 4. Presentation of SOP.
- 5. Miscellaneous

#### **Members Present:**

- 1. Dr Pradip Chandra Deka, Principal and Chairman, IQAC, Sipajhar College
- 2. Dr Ram Chandra Deka, Vice Principal
- 3. Dr Malini Nair, Coordinator, IQAC
- 4. Dr Barnali Sharma, Coordinator, IQAC
- 5. Dr Prasanna Kumar Nath
- 6. Dr Sultana Rezia
- 7. Dr Simanta Prakash Boruah
- 8. Dr Sastri Ram Kachari
- 9. Dr Aswini Kalita
- 10. Dr Dibya Jyoti Saikia
- 11. Mr Tonuj Deka

A meeting of the IQAC Executive of Sipajhar College was held on 30/01/2021 in the IQAC Meeting Room, under the chairmanship of Dr Pradip Chandra Deka, Principal and Chairman, IQAC, Sipajhar College.

After thread bare discussion on each topic on the agenda the following resolutions were adopted unanimously.

#### Resolution No. 1:

The meeting discussed and confirmed the proceeding of the last IQAC Meeting held on 30/01/2021

### **Resolution No.2:**

Seven groups related to the seven criteria provided by NAAC, consisting of faculty members and office staff was constituted for effective preparation of AQAR 2020 – 2021.

The groups would consist of the following members:

#### Group I

- 1. Dr. M. K. Saharia (Leader)
- 2. Mr. Hirak Jyoti Kro
- 3. Ms. Himashree Swargiary

- 4. Dr Suman Agarwalla
- 5. Ms. Manasi Hazowary
- 6. Mr Jyotirmoy Deka

# Group II

- 1. Mrs. Gultaz Begum (Leader)
- 2. Dr Simanta Prakash Boruah
- 3. Mr Tarun Sarma
- 4. Mr. Rupam Haloi
- 5. Dr Karabi Devi
- 6. Mr. Tonuj Deka
- 7. Ms. BismitaMedhi

### Group III

- 1. Dr Dulendra Nath (Leader)
- 2. Dr Kashmiri Nath
- 3. Ms. Mridusmita Mahanta
- 4. Dr AswiniKalita
- 5. Dr Mausumi Das
- 6. Dr HimakshiBordoloi

# Group IV

- 1. Dr Sastri Ram Kachari (Leader)
- 2. Mr. Abdul Samad
- 3. Dr Dibya Jyoti Saikia
- 4. Dr Nirmali Chakraborty
- 5. Mrs. Chitra Rani Baruah
- 6. Ms. Punter Apun Pegu

#### Group V

- 1. Dr Prasanna Kumar Nath (Leader)
- 2. Dr Mantu Hazarika
- 3. Mr. Lakshminandan Goswami
- 4. Mr. Junmoni Das
- 5. Dr Manash Jyoti Deka
- 6. Mr. Apurba Sharma

# Group VI

- 1. Dr Ram Chandra Deka (Leader)
- 2. Mr. Imran Hussain
- 3. Dr Sultana Rezia
- 4. Mr. Tilak Deka
- 5. Dr Nayan Mani Das
- 6. Mr. Ananta Sahariah

# Group VII

- 1. Mr. Sailen Sahariah (Leader)
- 2. Mr. Jalti Ram Hazarika
- 3. Mr. Phanindra Kumar Nath
- 4. Dr Pankaj Gogoi
- 5. Mr. Kumar Krithartha Kaushik
- 6. Mr. Partha Pratim Saha

With this, the agenda for the day were completed and the Chairman dissolved the meeting after offering vote of thanks to the members for their cooperation in the smooth conduct of the meeting.

Verified by

Principal Sipajhar College