

## Phone: (03713) 291124 OFFICE OF THE PRINCIPAL SIPAJHAR COLLEGE

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Date 30-12-2020 Memo No. .....

Today on 29-12-2020, the IQAC Sipajhar College under the chairmanship of Dr. Pradip Ch. Deka organized a meeting to discuss some of the important issues. Co-ordinator, Joint Coordinator and other members of IQAC were present in the meeting held at 1.30 pm at the Conference Hall, Sipajahr College.

## Minutes:

- 1. It was resolved that the charge will be handed over to the new co-ordinator Dr Malini Nair and joint co-ordinator Dr Barnali Sharma.
- 2. It was resolved to provide to the following requirements to IOAC office Room:
  - A. One white board with markers.
  - B. Desktop computer with printers.
- 3. It was resolved that Dr Dibya Jyoti Saikia is selected as the co-coordinator of 1QAC.

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