

# Sipajhar College

## Admission Procedure

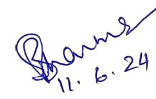
(for B.A./B.Sc. 1<sup>st</sup> semester FYUGP course for the year 2024-25)

This is for the general information to candidates and parents that-

- ✚ The uploaded Merit Lists are provisional and the College reserves the right to make any corrections if found necessary, at any point of time.
- ✚ **All admissions will be made from the merit list and statutory reservations will be maintained.**
- ✚ Candidates must arrive in the College premises on the day and time given in the admission schedule. They will carry with them **a hard copy of the application form(s)** submitted to the Admission Portal (SAMARTH) and all necessary **documents in original.**
- ✚ Candidates will have to produce Caste Certificate, EWS, Domicile and Income Certificate in **ORIGINAL** wherever required.
- ✚ All applicants belonging to any reserved category must produce the **original** certificate on the day of admission.
- ✚ Student with maximum of **2 years of academic gap** will be considered for admission with proper gap certificate/affidavit (whichever applicable). Students with a gap in academic can't claim fee waiver as per the government notification.
- ✚ Selected candidates will be invited to the dais for counselling on the date of admission. **Candidates, who are not present, will forfeit claim for admission.**
- ✚ Candidates seeking admission under the EWS quota must produce the Income Certificate in the prescribed format and duly signed by the authorised signatory. The EWS certificate must be valid for the **current year (i.e. 2024-25)**
- ✚ Candidates, who are left out in the published merit lists or don't get admission as per the subject selected, may apply afresh for **spot admission** on the scheduled dates already declared.

### Fee Waiver:

- ✚ Income and Domicile Certificates are needed to be produced by candidates who opt for Fee Waiver scheme/EWS quota of seats.
- ✚ Candidates seeking waiver of fees, must present the Income Certificate of their parents/guardians. Income certificate from the **Circle Officer** only will be accepted. No other documents will be accepted in support of income of the parents.
- ✚ Candidates allowed Fee Waiver will have to provide an undertaking, in the prescribed format, to the effect that none of her parents is a Government servant.
- ✚ Fee waiver will only be applicable to the fresh candidates.
- ✚ A photograph of the sapling planted by the claimant for FEE WAIVER is also required to be submitted.
- ✚ In keeping with the directive of the Government of Assam, the **original marksheet, without lamination**, must be presented for stamping on its reverse side for approval of free admission

  
11.6.24

Principal-i/c  
Sipajhar College

Principal i/c  
Sipajhar College